



JOTINDRA STEEL & TUBES LIMITED

Regd. Office & Works: 14/3, Mathura Road, Faridabad- 121 003 (Haryana) India

Phone : +95-129-2477800,2477806, **Fax :** +95-129-. CIN: L27104HR1970PLC005240

E-mail : jotindra@jotindra.com; Web-site: www.jstltd.com

NOTICE OF THE 46TH ANNUAL GENERAL MEETING, REMOTE EVOTING AND BOOK CLOSURE

Notice is hereby given that the 46th Annual General Meeting (AGM) of the Company is scheduled to be held on Thursday, September 29, 2016 at 3:30 P.M at 14/3, Mathura Road, Faridabad- 121 003 (Haryana), to transact the business as set out in the AGM Notice dated 31st August, 2016 which has been sent along with the Annual Report for the Financial Year ended 31st March, 2016 to all the Members at their recorded address in the permitted mode. For this purpose the Register of Members and Share Transfer Books of the Company will remain closed from Friday, the 23rd September, 2016 to Thursday, the 29th September, 2016 (both days inclusive).

In compliance with Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide Remote e-voting facility to the Members enabling them to cast their vote electronically for all the resolutions as set out in the AGM Notice dated 31st August, 2016, through the e-voting services provided by Central Depository Services(India)Limited (CDSL) and the EVSN of the Company is 160901109. Thus, the Members' holding shares either in physical or dematerialized form as on the cut-off date i.e., Thursday, September 22, 2016, may cast their vote electronically.

All the Members are hereby informed that: -

- (i) The e-voting period commences on Monday, 26th September, 2016, 9.00 a.m.(IST) ends on Wednesday, the 28th September, 2016, 5.00 p.m.(IST) for all shareholders, whether holding shares in physical form or in demat form. Remote e-voting shall not be allowed beyond 5:00 P.M. on 28th September, 2016. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on the resolution is cast by the Member, the Member shall not be allowed to change it subsequently.
- (ii) A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting in the general meeting.
- (iii) Members who have cast their vote by remote e-voting prior to the Meeting may also attend the meeting, but shall not be entitled to vote again at the AGM.
- (iv) In case any person, who acquires shares of the Company and becomes a member of the Company after the dispatch of the AGM Notice and holds shares as on the Cut-Off Date, may obtain the login id and sequence number by sending a request to RTA of the Company M/s Beetal Financial & Computer Services (P). Ltd, Beetal House, 3rd Floor, 99 Madangir, Behind Local Shopping Centre, Near Dada Harsukhdas Mandir, New Delhi, Delhi,110062 or CDSL. However, if the said shareholder is already registered with CDSL for e-voting, then his existing user id and password can be used for casting the vote. If he has forgotten the password, he can reset his password by using "Forgot User Details/Password" option available on www.evotingindia.com.

- (v) The Notice of the 46th AGM is available on the Company's website www.jstltd.com and CDSL website viz. www.evotingindia.com;

Further, In case of any queries, members may refer to Frequently Asked Questions (FAQ) and e-voting user manual available on the aforesaid website of CDSL or may mail to helpdesk.evoting@cdslindia.com or You may also contact Miss. Shweta Garg, Company Secretary of the Company at jotindra@jotindra.com or 011-26414057 or 012-4092008.

By the Order of the Board
For JOTINDRA STEEL & TUBES LIMITED

Sd/-
SHWETA GARG
Company Secretary